

# Tuition Payment Options and Methods

## Tuition Payment Options

**Option 1: Payment in Full.** Personal funds, loans, grants, scholarships, etc., can be used toward payment in full at registration. Federal Work Study funds cannot be used toward payment in full.

Payment must be made on or prior to the first day of the semester. Accounts not paid in full on or before the first day of the semester will be assessed a registration fee of \$100.

Students in the traditional undergraduate College of Arts and Sciences who have funds available at registration to cover the total semester cost will be given a one percent discount off the total semester charges less any institutional funds.

**Option 2: Deferred or Monthly Payment Plan.** After any financial aid listed on your award letter (except Federal Work Study) has been applied, the remaining semester balance is divided into monthly payments due by the 15th of each month. There is a \$50 deferred payment fee per semester. No monthly interest is charged. However, a \$25 late payment fee is assessed for each payment not received by the 20th of the month.

In the fall and spring semesters, the first payment is due at financial registration with the remaining payments due by the 15th of the month.

In the summer semester for traditional undergraduate College of Arts and Sciences students, tuition is divided into two payments with the first half due at financial registration and the remaining balance due by June 15.

For College of Online Learning (COL) and AGTS students in the summer semester, the tuition is divided into four payments with the first payment due at financial registration and the remaining payments due by the 15th of June, July, and August.

## Payment Methods

Payments may be made in person at the cashier's window in the Office of the Bursar, by phone with a credit or debit card, online through the registration portal, or by mailing a payment to: Evangel University, Office of the Bursar, 1111 N. Glenstone Avenue, Springfield, MO 65802. Credit or debit card payments made online or over the phone will be charged a 2% processing fee.